

HOW TO PETITION THE BOARD OF ASSESSMENT APPEALS (BAA)

Real Estate, Business Personal Property and Supplemental Motor Vehicle:

A petition application form is available online or in the Tax Assessor's office in Town Hall. Forms must be **completed and received** by the Tax Assessor's office by Thursday, February 20, 2025. The BAA will hold hearings in the month of March 2025. Applicants will be notified of their hearing date, time, and location.

A separate form is required for each property to be reviewed and the explanation section should be as complete as possible. Appearance before the BAA is required.

The petition and the meeting with the BAA are sworn testimony and must be presented in person by the property owner/taxpayer or his/her agent. If an agent is used, proof of agency must be provided.

No petitions filed after the closing date, by law, can be accepted. Example: Petitions for the Grand List 2024 must be submitted by February 20, 2025. Motor Vehicle: Motor Vehicle Appeals (not supplemental Motor Vehicle) are held only in September. Automobile owners who wish to appeal their assessment must appear before the Board during the scheduled September meeting. A petition application form is available online or in the Tax Assessor's office in Town Hall. September meeting dates are published in the CT Post and posted at Town Hall. Call the Tax Assessors office for further information at 203-452-5016.